

GUIDELINES 2024





Dear Sir / Madame,

The Researchers' Night of the Silesian University of Technology is the largest popular science event, organized jointly by the entire community of the Silesian University of Technology. Every year it is an interesting and exciting experience for a huge group of participants. We realize that this is additional work and a lot of effort for you, which is why we really want to improve our cooperation to make it easier and the event even more interesting.

We will inaugurate **the 19th edition the Researchers' Night of the Silesian University of Technology on October 12, 2024. From 5:00 p.m. to 11:00 p.m.** we will open the doors to all science lovers and enthusiasts. Based on experience from previous years, we propose to realize the event in a stationary formula and a return to the presentation of activities at faculties and units.

Your activities will present the potential of faculties and units not only in the field of popular science and science, but also in the educational offer. We would also like to invite alumnuses and their families to visit the units where they studied.

The inauguration of the Researchers' Night of the Silesian University of Technology will take place in the New Technologies Center (Konarskiego 22B). In this building we will also prepare a zone for children and their parents. This year it will also be possible to register activities for organized groups. This form of activity is important for school audiences. We would like to draw your attention to changes in the registration form in this area.

We are convinced that this proposal to organize this year's edition of the Researchers' Night will be well received by you as scientists-performers of activities, and will also be appreciated by the participants of this event. At the same time, it will be a good way to present our university both to our potential candidates and graduates.

Please read the guidelines that result from the organizational and logistic proposal, for financial reasons (the Researchers' Night of the Silesian University of Technology is financed exclusively from sponsorship funds) and safety issues.

CONTENTS:

REGISTER POPULAR SCIENCE ACTIVITIES	3
IMPORTANT DATES	3
LOCATIONS	5
PARKING PARKS	5
EVENT PROGRAM	5
FUNDING	6
VOLUNTEERS	6
CONTACT	6



IMPORTANT DATES

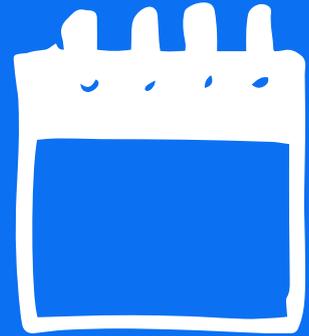
until April 21 – register popular science activities,

until April 30 – information for coordinators about the acceptance of the activity and detailed arrangements for its implementation,

until June 15 – information from scientists about purchases,

until June 30 – purchasing demand,

July/August – purchases.



REGISTER POPULAR SCIENCE ACTIVITIES

**CLICK
HERE**

Coordinators of popular science activities can choose from specific forms of classes:

- **lecture** – an activity conducted in the form of a lecture, which can be attended by a larger number of recipients, the lecture is open to the public and; **registration is not required;**
- **show** – an activity that allows you to present a scientific phenomenon to a wide audience without their active participation; **registration is not required;**
- **workshop** – an activity that allows you to present a scientific phenomenon to a specific number of recipients (also in the form of laboratory classes); requires their active participation; **registration required, distinguishing between organized groups and individual recipients** (if the same activity may be implemented both for organized groups and for individual recipients, please register **2 separate activities**),
- **stand** – a stand presenting a phenomenon, scientific issue, activities of a faculty, unit, SKN; Is public event open to visitors; **registration is not required.**





Title and description of the activity: please suggest a title and activity when completing the form description of popular science activities. They will be published on the website and in the event program.

Title and description:

- **be popular science, don't contain hermetic scientific language, be written in a form for a non-scientific audience,**
- **include a substantive explanation of the activity,**
- **contain information about the intended effects of the activity,**
- **encourage participants to participate in the activity,**
- **contain information about the involvement of activity participants.**

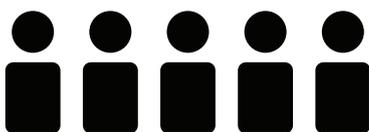


The slogan of The Researchers' Night of the Silesian University of Technology 2024 is
„SILESIA POWER OF SCIENTISTS!”.

We suggest you to connect your activities with this slogan.

Please ensure that the titles of the activities are consistent with their substantive content. If possible, please also to avoid ambiguous titles (the recipients are mainly children and teenagers).

Due to the need to simplify the coordination of events, please propose activities in which individual presentations can be thematically combined and presented under a common title in one space.



People who organize the activity: the number of people who organize the activity is limited to 5 (including the coordinator). The number of people supporting the activity indicated in the form is binding. This means that only so many people will be included by the organizer in the number of T-shirts and catering.

After the event, a separate form will be launched in which you will be able to apply to receive a **certificate**.





In the register form, please provide your mobile phone number, which will make it easier for us to contact you in organizational matters.

LOCATIONS

ACTIVITIES AT THE FACULTIES AND IN THE NEW TECHNOLOGY CENTER

We propose to organize the event in the formula stationary and a return to presenting popular science activities at faculties and units. We hope that this will give the participant the opportunity to get to know each other the university „from the inside” and look into places of scientific discoveries: laboratories, lecture halls, workshops, and also feel like a scientist or return to memories from their student years.



Workshop activities requiring specialized equipment and apparatus are limited to the group up to **12 participants and always require registration.**

As every year, the New Technologies Center is the heart of the Researchers’ Night of the Silesian University of Technology, where the inauguration will take place. There will also be an organized zone for children aged 2 to 6 years. We invite you to report activities for this age group.

We would like to remind you that the faculty coordinator is responsible for marking the location of the activity and directions to it. We suggest that one person be designated for these activities from the activity support team.



PARKING PARKS

We ask the managers of buildings and parking lots at faculties and units to make parking lots available to event participants on October 12, 2024, from 3:30 p.m. We ask department coordinators to ensure that parking barriers are opened.

EVENT PROGRAM

To ensure efficient access to the event for participants, we are preparing a program for the Researchers’ Night of the Silesian University of Technology 2024. Therefore, the detailed location of the activity or changes regarding it should be indicated to the organizer **no later than May 30.**

The prepared program will be sent to activity coordinators by July 2024 and will require your approval.



32 237 18 54



nocnaukowcow@polsl.pl



www.nocnaukowcow.com.pl



FUNDING

In accordance with internal university regulations, please respect the deadline for submitting cost estimates and information regarding issuing purchase applications.

We would also like to inform you that we only settle invoices issued for:

Silesian University of Technology, ul. Akademicka 2A, 44-100 Gliwice, NIP: 631-020-07-36

with the date of issue purchase application. The Science Popularization Center is not financially liable for invoices issued on a date preceding the date of approval of the ZP application.

The deadline for submitting invoices to the Science Popularization Center is October 31 this year.

Invoices issued after the event will not be settled.

VOLUNTEERS

The number of volunteers is unlimited. We would like to ask for help in recruiting volunteers (adults only) to support the event. Volunteer registration will be available at website:

www.nocnaukowcow.com.pl/wolontariat/ from June to September this year.

This will increase the comfort of participating in the event for all visitors and maintain order at the university during the event.

CONTACT

If necessary, we remain at your disposal by e-mail and telephone.

May the „Silesian Power of Scientists” be with you!

Best regards

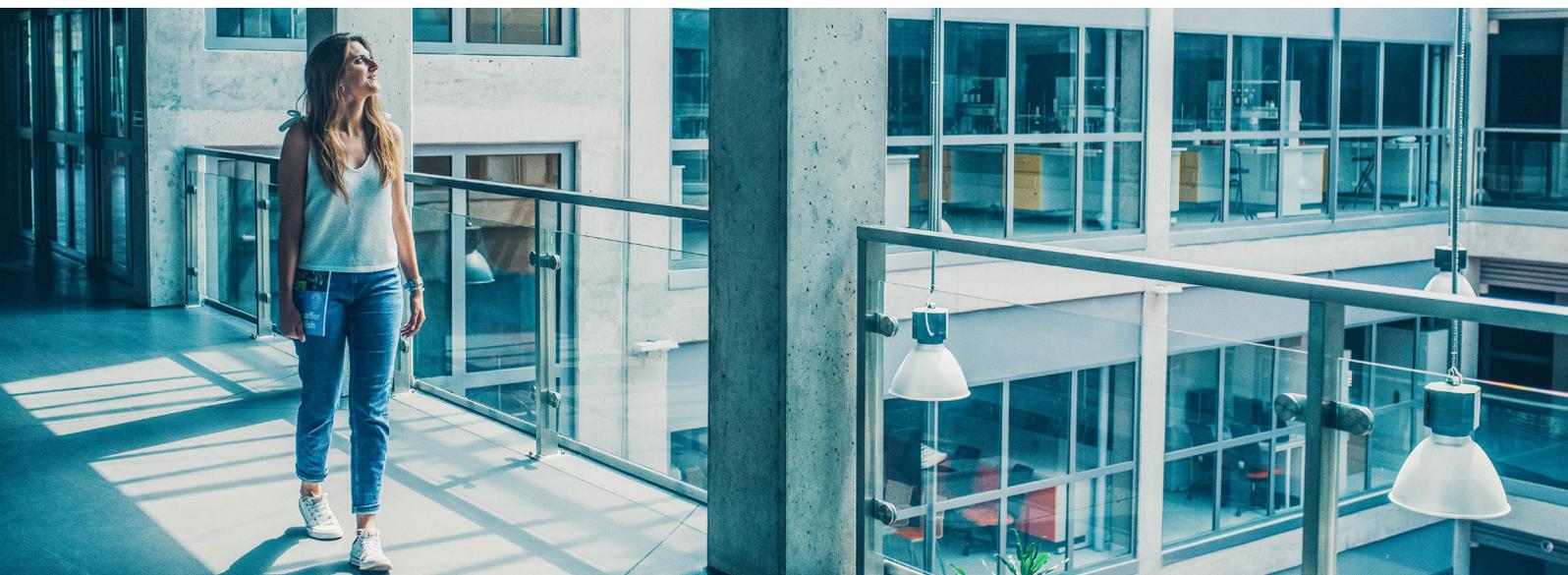
Team of the Science Popularization Centre

Aleksandra Ziemińska-Buczyńska, Ph.D., DSc - Director: +48 691 443 150

Witold Ścieszka – main coordinator: 32 400 30 66

Anna Medoń – financial matters: 32 400 30 76

e-mail address: nocnaukowcow@polsl.pl



32 237 18 54



nocnaukowcow@polsl.pl



www.nocnaukowcow.com.pl